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PART-- I--Orders and Notifications by the Government of Tripura,
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Government of Tripura
Factories & Boilers Organisation
Labour Department

No.F.2(365)-FB/EoDB(BRAP)/2024-Part(1)/1219-26

Dated, Agartala, the 21-09-2026

Standard Operating Procedure (SOP) for inspection framework for factories

Standard Operating Procedure (SOP) for Self-Certification by Low-Risk Units, Third Party Inspection for Medium Risk Units and Departmental Inspection for High-Risk Units with Auto-Scheduling and Randomization through the Central Inspection System (CIS) in the onlineportal:

The Central Inspection System (CIS) shall undertake computerized risk assessment and categorization of factories on the basis of the composite risk profile. The Inspection Parameters shall be followed as per Schedule I, II and III annexed herewith. The factories shall be categorized as Low Risk, Medium Risk and High Risk through the CIS and the applicable mode of compliance/inspection shall be as follows:

Category of factories	Risk parameters / factories / industries	Inspection Frequency	Competent Authority
High Risk	1. All Major Accident Hazard (MAH) factories/units. 2. All factories having hazardous process. 3. All factories employing more than 200 workers. 4. All factories where there is risk to workers as mentioned in the Third Schedule of the Occupational Safety, Health and Working Conditions Code, 2020. 5. All factories covered under section 82 of the Occupational Safety, Health and Working Conditions Code, 2020 and Rules made thereunder, employing more than 20 workers. 6. All factories where motive power is more than 500 HP.	9 months	Department
Medium Risk	1. All factories employing more than 50 workers, but less than or equal to 200 workers. 2. All factories covered under Section 82 of the Occupational Safety, Health and Working Conditions Code, 2020 and Rules made thereunder, employing less than or equal to 200 workers.	12 months	Third Party
Low Risk	All factories employing less than or equal to 50 workers and not classified elsewhere.	15 months	Self-Certification

For Low-Risk factories through the computerized risk assessment system shall be eligible for Self-Certification. The Occupier/Owner shall submit the prescribed Self-Certification electronically through the online portal within the prescribed period.

For Medium-Risk factories, the inspection shall be assigned through the CIS to an authorized person for Third-Party Inspections in accordance with the procedure approved by the Competent Authority.

For High-Risk factories, the inspection shall be assigned through the CIS to a departmental officer in accordance with the procedure approved by the Competent Authority.

The inspection report shall be uploaded in the CIS within 48 (forty-eight) hours of completion of inspection (due to geographical constraints) and shall be made available to the Occupier through the online portal. The same Inspecting Officer shall not be allocated to the same establishment twice consecutively.

Auto-Scheduling and Randomization: The CIS shall automatically identify factories becoming due for Self-Certification/inspection on the basis of the applicable cycle and shall generate the inspection pool accordingly. The selection of factories for inspection and allocation of Inspecting Officers, wherever applicable, shall be undertaken through computerized randomization. The CIS shall maintain an electronic record of the risk categorization, scheduling, randomization and allocation process.

The risk category of a factory may be reviewed or revised by the Competent Authority on the basis of any material change affecting its composite risk profile. In case of revision of risk category, the CIS shall accordingly update the establishment profile and applicable compliance/inspection cycle.

The provisions contained in this Standard Operating Procedure (SOP) shall be subject to the provisions of the applicable Act, Code, Rules, Notifications and orders issued by the Government/Competent Authority from time to time.

This SOP shall come into force from the date of its publication in the Tripura Gazette.

By order of the Governor,



Under Secretary to the
Government of Tripura